

MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)
Mullana-Ambala, Haryana (India), 133-207
(Established under Section 3 of the UGC Act, 1956)
(Accredited by NAAC with Grade 'A++')

CIRCULAR
Winter Vacations

Winter Vacations for Teaching staff of the MM Institute of Medical Sciences & Research, Mullana will be observed as under:-

First half
15.12.2024 to 29.12.2024

Second Half
31.12.2024 to 14.01.2025

Winter Vacations for 15 days is allowed to all the faculty Members who have completed six months of continuous service up to 14.12.2024.

All the HODs are requested to please prepare the duty roster and submit the same in the office of the Principal, MMIMSR by 14.12.2024. While preparing the roster, please ensure that equal number of Professor(s)/other staff members should remain on duty in each half of the vacations.

HOD must ensure that various examinations/emergency services during the vacation period get conducted smoothly.

Further, all the Senior Residents/Tutors, who have also completed six months of continuous service upto 14.12.2024, are allowed 5 days' Winter Vacations. Their Rosters may also be got prepared accordingly and submit the same by 14.12.2024.

1
REGISTRAR

Endst. No. MM/PF/Admn/24/ 2723

Dated: 22/11/2024

Copy forwarded to the following for information and necessary action:-

1. Principal, MMIMSR.
2. All HODs, MMIMSR.
3. PS to VC/MD/Registrar.


DY. REGISTRAR (ESTT.)