



## **PULMONOLOGY CME ON CRYOTECHNOLOGY AND THORACIC SURGERY**

(Date: 12.06.24, Venue: MMIMSR, Mullana)

**Abstract Submission, Paper and Post Presentation Guidelines**

## **ABSTRACT SUBMISSION GUIDELINES FOR PAPER/ E-POSTER**

1. Conference registration is mandatory for presenting the paper/poster at the Pulmonology CME on Cryotechnology and Thoracic Surgery on 12.06.24
2. Abstracts can be submitted from 1<sup>st</sup> June 2024 onwards.
3. Last date for abstract submission is **7<sup>th</sup> June 2024**. No abstracts will be accepted beyond this date
4. Abstracts must be submitted Online via official mail id [pulmonologymemullana@gmail.com](mailto:pulmonologymemullana@gmail.com) : All submissions will be acknowledged by email only.
5. Authors must indicate their preferences (oral/poster) of presentation and category during submission process.
6. Abstracts/ case reports must be original and must not have been published/sent for publication before presenting at this CME.
7. The first author should be the corresponding author and presenter can be one of the authors. It is the responsibility of the first author to ensure that all the authors mentioned have given their consent.
8. No changes can be made after online submission of the abstract.
9. Abstract title should not exceed 25 words and Abstract text must not exceed 300 words.
10. The Scientific Committee reserves the right to reject any abstract, if the abstract is not submitted as per the guidelines.
11. Abstracts should be submitted in the format prescribed below.

### **All Abstracts Must Be Submitted With The Following Sections:**

The title of the Abstract should not contain more than 25 words and the text of the Abstract should contain no more than 300 words in MS Word format, Times new roman, font size 12, double spacing lines. It should be structured in the following manner:

#### **Research Paper / Original Study**

Title :  
Author information :  
Institutional Affiliation / Department :  
Phone :  
E-mail :  
Background and Objectives :  
Methods :  
Results :  
Conclusion :  
Key words :

#### **Case Study/Report**

Title :  
Author information :  
Institutional Affiliation / Department :  
Phone :  
E-mail :  
Background and Objectives :  
Case Study :  
Discussion :  
Conclusion :  
Key words :

### **Abstract Categories:**

1. Tuberculosis and EPTB
2. COPD, Asthma, Allergy, and other Airway diseases
3. Respiratory infections (non-TB)
4. Diagnostic and interventional Pulmonology and issues related to lung surgeries.
5. Pleura and mediastinal diseases
6. Lung Cancer, chest malignancies and end of life issues.
7. Pulmonary critical care, Mechanical Ventilation, Sleep medicine and NIV
8. Interstitial lung diseases and Pulmonary vascular diseases, Occupational, environmental and other Miscellaneous Respiratory conditions.

## **PAPER/E-POSTER PRESENTATION GUIDELINES**

**Registration is mandatory** to present your **Oral Paper and E – Poster presentation**, please ensure you have registered for the conference if not please register yourself.

Best papers and posters shall be awarded.

### **General guidelines**

1. Oral Paper/E-Poster to be sent to **pulmonologymemullana@gmail.com** by **10.06.24**
2. Keep a copy of the presentation with you on a pen drive when you come to the presentation hall.

### **Oral Presentation Guidelines:**

1. **10-minute slots** are provided for each **Oral Paper** out of which the Presentation time should not cross 7minutes + 2min discussion + 1min change over = 10min per Paper.
2. After 7 minutes, a closing bell will be sounded.
3. Oral Presentation should be in PPT format and Visually appealing.
4. Content should be in accordance with the guidelines prescribed for the Original Study (Background and objectives, Material and methods, Results, Discussion, Conclusion, References, and acknowledgments) .
5. Presentation should be crisp and lucid with clear conclusive comments.
6. All the Presenters of a session should be present 30 minutes before the start of the session and are expected to stay till the end of the session.
7. If anyone misses out their time slot, it will not be possible to reschedule the presentation. So please be well in time.

### **E-Poster Presentation Specifications:**

#### **General specifications**

- File format should be Powerpoint (PPT)
- Total size of the presentation should not exceed 20 MB
- The slide should be in landscape format
- ***It should be prepared as a Single Slide***
- E-Poster should be uploaded to the laptop at the presenting station. (from pen-drive)
  - Presenting author will be requested to summarize the main findings in 2 minutes, followed by a short interaction with the judging panel.
  - Posters would be judged on visual appeal, clarity and brevity, originality of research idea and methodology, and ability to convey the ideas and respond to queries in the time allocated.

#### **Design specifications**

1. The slide title should be placed in a title placeholder
2. The text should include (most likely as separate elements of the poster) Introduction, Objectives, Methods, Results, Discussion & Conclusion and Acknowledgements

3. The poster should be self-explanatory. Text should be brief and well organized
4. It is suggested that font size of the text should be at least 26 to 36 point. The typeface chosen should be a simple and clear one (e.g. Helvetica)

**Color suggestions:**

1. When using light backgrounds (white, yellow, light blue) we suggest using dark fonts (black, navy blue, dark green)
2. When using dark backgrounds (blue) we suggest using light fonts (white, yellow)
3. Avoid using red or green in any fonts or backgrounds as they are colors that are difficult to read
4. illustrations/images/photographs used in the E-poster should be enlarged enough to show relevant details.